

BUSINESS

TIPS

FOR COACHES



The ABCs of IEP FACILITATION



DESCRIPTION:

IEP Facilitation is an option for both parents and school systems. Either the parents or the school district/charter school can submit an IEP Facilitation Request; however, the process is voluntary and both sides must agree to participate.





DESCRIPTION:

An LDOE IEP Facilitator is a specially trained, neutral, third-party who helps when parents and school district staff are having difficulties communicating with one another about how to meet the special education needs of the student.





DESCRIPTION:

IEP Facilitator assists by creating an orderly atmosphere for open communication that helps the IEP Team participants to navigate drafting an IEP for the student successfully. The LDOE provides this service at no cost to the parents or the school district.





DESCRIPTION

Parents or school districts can initiate the process by sending an IEP Facilitation Request Form to the Legal Division. Please send your IEP Facilitation Request Form to the LDOE by email:

DisputeResolution.DOE@la.gov; by mail to Louisiana Department of Education, Attention: Legal Division, P.O. Box 94064, Baton Rouge, Louisiana 70804-9064; or by fax to (225) 342-1197. You may also contact our call center at 1-877-453-2721.

