



*Achieve with us.*

For people with intellectual and developmental disabilities

Dear State Personal Assistance Applicant,

Thank you for your interest in the State Personal Assistance Program (SPAS). Attached are your application documents. Once the completed documents are received, we will determine eligibility and add you to the waitlist.

1. **SPAS Application:** Please complete all 3 pages of the application and make sure to **sign and date page 3**.

2. **Statement of Medical Status:** Please have this form completed and **signed by your doctor**.

3. **Income Determination:** Please complete this form and sign and date it. **Also, attach all verification documents (current taxes/SSA benefits award letter, etc.) so that we can verify your income.**

4. **Residency Affidavit:** Please fill out all the blanks and sign and date.

5. **Self-Assessment for Self-Direction:** Please check the appropriate boxes and sign and date the bottom.

6. **Agreement of Understanding:** Please read over pages 1-3 and keep for your records and **sign and date page 4** and return to us.

7. **Voter Registration:** If already registered to vote check "I do not want to register to vote" and write above "already registered". If you are not registered and do not want to register check "I do not want to register to vote", if you are not registered and do want to register check "I want to register to vote" and complete rest of form along with voter registration application attached. **No matter what box you check sign and date the bottom of form.**

You may send this information to us by:

**Mail:** The Arc of Louisiana  
600 Colonial Drive  
Baton Rouge, LA 70806

**Email:** [spas@thearca.org](mailto:spas@thearca.org)

**Fax:** 225-383-1092

If you have any questions or need assistance, please do not hesitate to contact me. I can be reached at 225-383-1033.

Sincerely,  
**SPAS Program Director**

**Affiliated Chapters of  
The Arc of Louisiana**

*Arc of Greater New Orleans*

*ARCO - Monroe*

*Arc of St. Charles*

*Beauregard Arc*

*Donaldsonville Area Arc*

*LARC - Lafayette*

*Livingston Arc*

*St. James Arc*

*St. John Arc*

*TARC - Hammond*

*TARC - Terrebonne*

*The Arc of Acadiana*

*The Arc Baton Rouge*

*The Arc Caddo-Bossier*

*The Arc of East Ascension*

*The Arc of Iberville*

*The Arc of Livingston*

*The Arc of Morehouse*

*The Arc Rapides*

*The Arc of Sabine*

*The Arc of St. Martin*

*The Arc of St. Mary*

*The Arc of Vermillion*